

Lodging Management Program Pricelist Year 2 (2ND Edition)

EFFECTIVE 8-1-08

Order Information

Complete this form and mail. Please allow 2-3 weeks for delivery. Please print.

PHONE: (304) 342-6411

FAX: (304) 345-1538

MAIL: West Virginia Hospitality & Travel Assoc.
P.O. Box 2391
Charleston, WV 25328

Name: _____

Title: _____

Organization: _____

Address: _____

City/State: _____ (We cannot ship to P.O. boxes) Zip _____

Phone: _____ Fax: _____ +4

Email Address: _____

METHOD OF PAYMENT

CHECK enclosed for \$ _____

Make checks payable to **West Virginia Hospitality & Travel Assoc.**

CHARGE my (check one):

Visa MasterCard Discover American Express

Cardholders Name: _____

Card Number: _____

Signature: _____ Exp. Date: _____

PURCHASE ORDER, NUMBER: _____

Please mail or fax your purchase order to the address or number listed above. Payment expected *Net 30* days from invoice date.

PRICING POLICIES

Rush orders will be charged an extra fee to cover increased shipping cost. Call to receive information on the extra charge. Prices are valid as of August 2008 and subject to change without notice.

RETURN POLICIES

In the interest of your complete satisfaction, we will be happy to accept returns under the following conditions: All items returned for credit must be received within 30 days of shipping and in saleable condition. You must enclose a copy of your invoice or packing slip with your return. Please direct all returns with a letter of explanation to:

Educational Institute of AH&LA, Attn: Faye Gayes
2113 N. High Street
Lansing, Michigan 48906

Item	Unit Price	Quantity	Total
Year 2 Student Materials			
Student Textbook (2 nd Edition)	\$ 56.00		
Special Value Pack – Save \$350.00 (Includes 20 student textbooks plus one set of Teacher Resources) (Does not include Student Workbook)	\$ 1120.00		
Student Workbook (2 nd Edition)	\$ 25.00		
Year 2 Teacher Materials			
Teacher Resources (2 nd Edition) The Teacher Resources package include the following: Textbook, Lesson Plans, Transparency Masters, Teacher's Edition of the Workbook, Instructor Resource Guide, and Assessments (book and CD-Rom).	\$ 350.00		
Year 2 Videos			
Each of the videos listed below are \$105.00 each when purchased individually.			
DVD format is also available. Check here for DVD: _____			
➤Purchase all 24 Videos (\$2,520.00 after discount you save \$520.00)	\$ 2,000.00		
➤Purchase 10 Videos (\$1,050.00 after discount you save \$150.00)	\$ 900.00		
➤Purchase 5 Videos (\$525.00 after discount you save \$50.00)	\$ 475.00		
Competitive Edge (05710VHS01ENGE)	\$ 105.00		
ADA: The Hiring Process (05591VHS01ENGE)	\$ 105.00		
Leadership (05577VHS02ENGE)	\$ 105.00		
You as a Supervisor (05579VHS02ENGE)	\$ 105.00		
Improving Communications (05576VHS02ENGE)	\$ 105.00		
Improving Communication Skills (05080VHS01ENGE)	\$ 105.00		
Increasing Productivity: Teamwork (05051VHS01ENGE)	\$ 105.00		
From Tension to Teamwork (05460VHS01ENGE)	\$ 105.00		
Motivation and Team Building (05572VHS02ENGE)	\$ 105.00		
Handling Problems and Conflict (05574VHS02ENGE)	\$ 105.00		
Best Face Forward (05600VHS02ENGE)	\$ 105.00		
Time Management (05571VHS02ENGE)	\$ 105.00		
Yield Management (05310VHP01ENGE) (includes 2 videos)	\$ 105.00		
Staffing and Scheduling (05578VHS02ENGE)	\$ 105.00		
Food and Beverage Suggestive Selling (05450VHS02ENGE)	\$ 105.00		
Courtesy Rules! Better Telephone Skills Now (05130VHS03ENGE)	\$ 105.00		
Food & Beverage: Quality Service Skills (05510VHP02ENGE) (includes 2 videos)	\$ 105.00		
FastTrack Food Safety Essentials (05701VHS01ENGE)	\$ 105.00		
Smart Service for Great Banquets (05030VHS02ENGE)	\$ 105.00		
Reporting Tip Income (05530VHS01ENGE)	\$ 105.00		
Room Service (05410VHS01ENGE)	\$ 105.00		
Fast Track Service (05704VHS01ENGE)	\$ 105.00		

Subtotal \$

Shipping and handling \$

Total \$



Orders must include a shipping charge to be processed. U.S.–add 7%; Alaska, Hawaii, Puerto Rico, and Canada–add 10%; International orders–add 30%